



# Projectile

## Version 6

**The Project Management Solution  
for Service Providers**

## Product Description

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# 1 Your benefits on one page

**Projectile** is a web based and modular java application. It works on any major operating system and database. It is highly flexible and can be customized quickly to your companies needs and processes.

These are the advantages of implementing Projectile:

- **Completeness!** The display of all project-relevant and commercial processes from the acquisition to the final invoice (all data in one database).
- **Central!** More transparency and thereby more productivity and profitability due to the central data storage.
- **Everywhere!** Does not depend on a location and or system and the installation of individual workstations isn't necessary.
- **Flexibility!** The adaptation of your processes to external influences and your needs and possible expansion of the system environment.

In one integrated solution, Projectile models all relevant core and auxiliary business processes in service oriented enterprises.

The core processes are augmented by these modules:

- customer relationship management (CRM),
- human resource management with contract and work time management (HR),
- project, program and portfolio management as well as resource and skill management (PM),
- cost and activity tracking,
- Reporting systems

Also there are these optional modules:

- Order processing and invoicing (offer, order, invoice)
- Integrated report generator with dashboard builder

To support auxiliary processes there are optional modules for risk and knowledge management, a ticket system with kanban board and a calendar and document management system.

## 2 Who is behind Projectile?

For more than 20 years, Information Desire Software GmbH has been an innovative software maker for Internet enabled business software based in Mainz and São Paulo (Brazil). Our core competences are the design and development of business software solutions based on Java, XML and SQL. With this we created our project management solution Projectile.

We are active in the entire German-speaking area, in the Benelux countries and in Brazil. Projectile is installed with over 250 customers. These customers include Adecco Group Belgium (XPE Pharma) and Adecco Group Germany (Modis GmbH), BITMARCK TECHNIK und SERVICE, Deutsche Post (DPDHL), Deutsche Telekom, Hermes Hansec-control Group, Magna Powertrain (Austria), Namics AG (Switzerland), TÜV Rheinland Group and Wilo SE.

*We can do everything, but not everything equally well.*

Following this motto, we continuously expand our partnerships and connect needs of our customers with the competence of our partners and our network of specialists.

## 3 What can Projectile do?

The following chapter describes the most important modules and functions of Projectile.

### 3.1 User Interface and Administration

Projectile has a uniformly designed user interface which once learned enables to use all areas of the system in the same way. The system supports a variety of structuring and input aids, e. g. the assistant function for your project planning. Set up your home screen freely by integrating user-defined reports and charts.

The module for "Basic Data" helps manage general configurations and company-specific basic settings. These are for example cost centers, cost units, sales taxes, cost types/accounts, travel allowances, currencies and exchange rates. Changes to these settings can be made centrally by your system administrator, which saves time and money.

The freely configurable Access Rights System allows for a definition of any number of user groups and their access to data. Also the user interface and menus are managed by granting access to certain entries.

Projekt	Bezeichnung	Kunde	Plan-Beginn	Plan-Ende	Plan [h]	Ist [h]	Differenz [h]	Rest [h]	ORF [h]	Istkosten	Auftragswert	Fakturierter	Rechnungswert	Restauf
1					4.013,00	311,77	3.701,23	3.195,98	505,25	53.130,29	513.653,44	87.196,14	104.645,92	
2	001 Einführung EPM	SG Schäfer AG	13.08.2019	15.11.2019	272,00	44,50	227,50	185,00	42,50	8.538,50	43.779,61	12.895,80	0,00	
3	004 Einführung Bankensteu...	CS Consult Syst...	13.08.2019	26.10.2019	319,00	42,75	276,25	242,75	33,50	2.960,00	44.013,31	6.886,60	0,00	
4	007 Entwicklung Modul B	CS Consult Syst...	13.08.2019	04.01.2020	134,00	8,25	125,75	142,00	-16,25	0,00	44.245,06	1.329,00	0,00	
5	016 Systemeinführung Mod...	CS Consult Syst...	28.08.2019	31.12.2020	252,00	13,00	239,00	241,00	-2,00	1.180,00	29.656,68	2.494,17	1.000,00	
6	021 Entwicklung Modul P1	CS Consult Syst...	18.09.2019	31.12.2022	768,00	4,00	764,00	384,00	380,00	300,00	47.114,82	805,45	0,00	
7	038 Systemeinführung	AB Autobau AG	16.10.2019	16.12.2019	252,00	3,00	249,00	249,00	0,00	180,00	32.234,12	483,27	23.857,44	
8	041 Systemeinführung	AB Autobau AG	21.10.2019	31.12.2019	244,00	13,00	231,00	233,00	-2,00	3.845,34	36.006,68	3.964,70	17.311,80	
9	045 Implementierung bei CS	CS Consult Syst...	18.09.2019	10.01.2020	252,00	55,02	196,98	157,23	39,75	16.392,70	52.730,04	24.324,64	14.923,60	
10	046 Systemeinführung	AB Maschinenb...	12.11.2019	17.03.2020	296,00	34,00	262,00	262,00	0,00	2.250,00	50.602,32	5.549,43	0,00	
11	049 Entwicklung einer neue...	MAB Meier Anla...	04.11.2019	23.01.2020	296,00	64,25	231,75	201,00	30,75	12.950,75	53.930,00	19.952,00	43.060,00	
12	054 Testprojekt	AB Maschinenb...	13.11.2019	25.03.2020	424,00	0,00	424,00	424,00	0,00	2.788,00	0,00	4.018,00	0,00	

## 3.2 Customer Relationship Management (CRM)

The "CRM" module supports you in documenting and organizing customer relationships. Here you manage your contacts, contact persons, actions and opportunities (sales pipelines).

You can create or import any number of contacts (e. g. customers, suppliers, prospects). You can also subdivide each of these contacts and add higher-level and lower-level contacts. You can link the corresponding contact persons to the contact.

You can assign any number of actions (e. g. a follow-up), appointments, meetings or campaigns into a contact history. Also these are integrated with calendar and reminders.

You can manage sales pipelines/project opportunities. From these sales pipelines, you can create bid projects (see also Section 3.4. and 3.6).

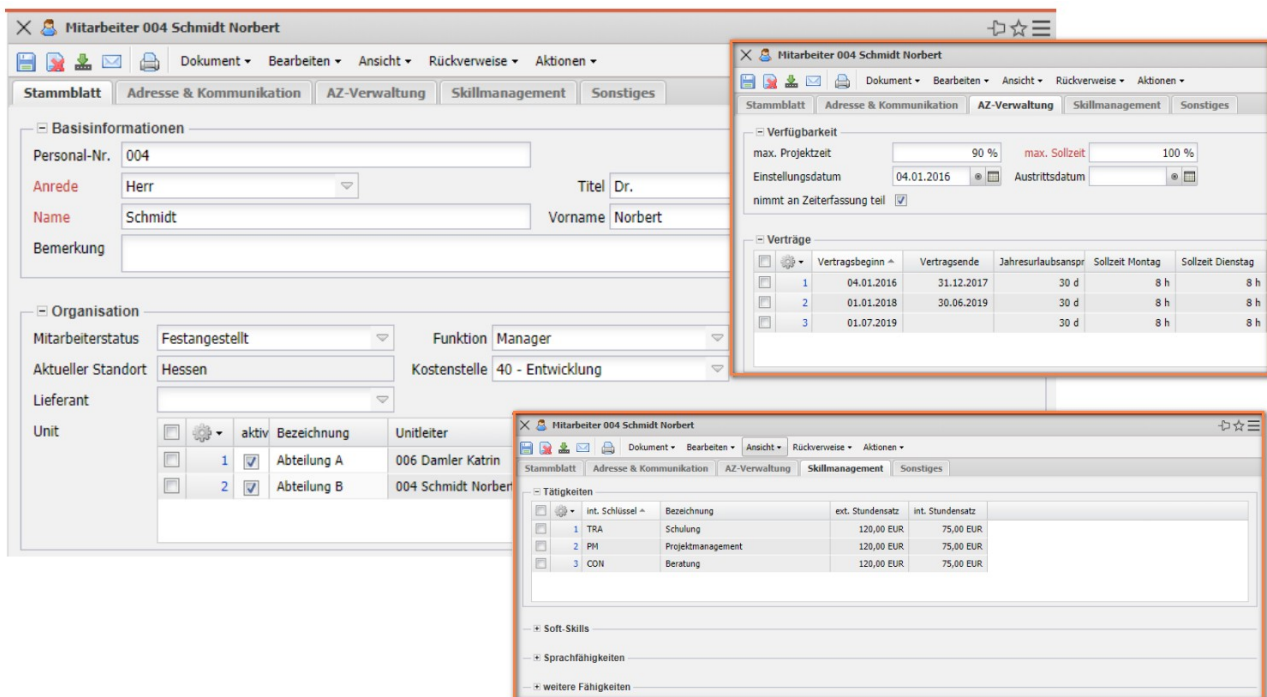
## 3.3 Human Resources Management (HR)

The "HR" module supports you in the documentation and administration of internal and external employees, organizational units and activities.

You can create or import internal, external and abstract employees. Abstract employees can be used as generic resources. You can assign employee contracts to the internal employees. In an employee contract, you manage, for example, an employee's vacation entitlement, standard working time and internal hourly rates for cost controlling.

In addition, you can store hierarchical organizational structures and assign any number of (freely definable) activities to employees. These activities are relevant for skill

management and pricing.



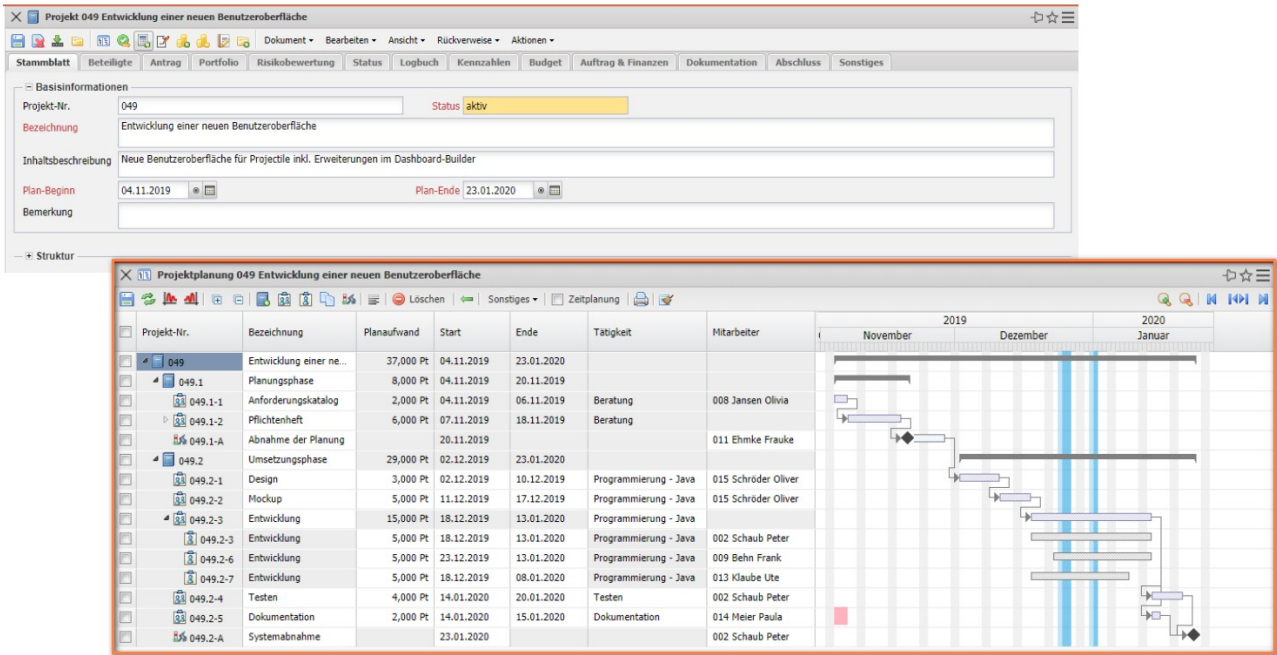
### 3.4 Project Management, Program and Portfolio

The "Project Management" module supports your work from project proposal, project planning and kick-off, through controlling and project finalization.

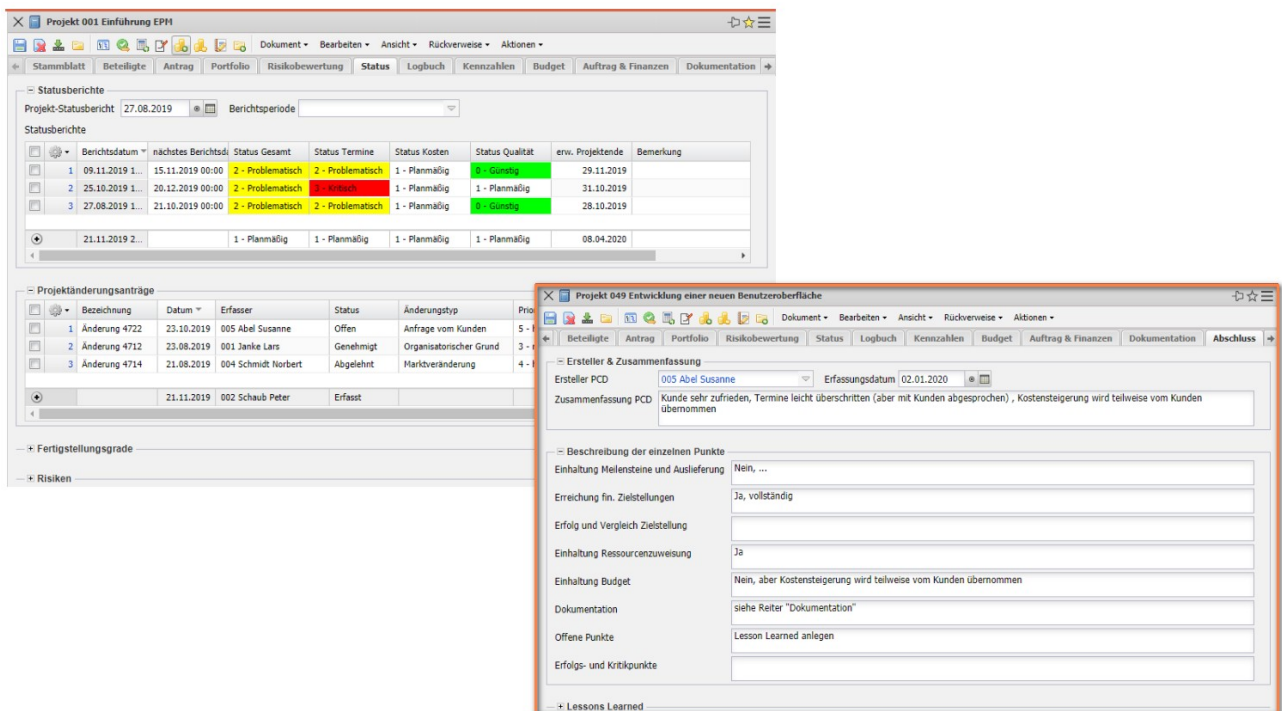
You can create projects from opportunities (CRM) or project proposals. In addition, you can create projects directly from scratch, use templates or the project construction kit, or import projects from MS Project. With project templates or the project construction kit you can plan even complex project structures in just a few minutes. The system also supports you with planning wizards based on precedence diagram method technology.

Each of your projects can consist of any number of hierarchy levels and you can adapt it to your needs at any time by extending the project structure for example, for an order extension.

The lowest level in the project hierarchy is the "task", for which you can define priorities and due dates. All project times are posted exclusively to tasks that are assigned to the corresponding project or subproject. In this way, the project manager receives his controlling overviews up to the employee and activity level with time tracking of the respective task. By assigning tasks to each employee, time tracking is made quick and easy (see also Section 3.6).



Projectile offers you, through assigned skills and cross check with employee qualifications and capacities, suggestions regarding the make-up of the project team and thus increases your work efficiency.



As part of bottom-up planning, all plan values defined at task level are aggregated at project level. The defined price model automatically displays internal and external

costs as well as sales. In budget planning, you can plan all other budget items, for example, travel expenses, material costs, and external costs.

Once the project has started, and time and cost tracking has begun, you can install various checks in the system. These include the state of completion, the remaining work, trend dates for milestones, status reports, change requests and risk assessments.

For the higher-level project management you can compile individual portfolios and programs.

You may then either evaluate the sum of all relevant projects (active, passive, active and passive, only customer projects, ...) or individual portfolios or programs. More information on the evaluation options can be found in sections 3.9 and 4.3.

The screenshot displays three overlapping windows from a project management application:

- Portfolio 0006:** Shows basic information (Name: 0006, Status: aktiv, Bezeichnung: Portfolio Vorstandsreport) and a list of projects:
 

Projekt-Nr.	Bezeichnung	Status	Projektmanager	Plan-Beginn	Plan-Ende
1 001	Einführung EPM	aktiv	002 Schaub Peter	13.08.2019	08.04.2020
2 004	Einführung Bankensteuerung	aktiv	002 Schaub Peter		
3 011	Optimierung Risikomanagement	passiv	002 Schaub Peter		
4 045	Implementierung bei CS	aktiv	008 Jansen Olivia		
- Program 00001 Entwicklung "System A":** Shows basic information (Nr.: 00001, Status: aktiv, Bezeichnung: Entwicklung "System A", Verantwortlicher: 004 Schmidt Norbert) and a list of projects:
 

Projekt-Nr.	Bezeichnung	Status	Projektmanager	Plan-Beginn	Plan-Ende
1 007	Entwicklung Modul B	aktiv	005 Abel Susanne	13.08.2019	04.01.2020
2 013	Entwicklung Modul C	abgeschlossen	002 Schaub Peter	01.03.2019	31.12.2019
3 014	Entwicklung Modul E	passiv	005 Abel Susanne	22.08.2019	01.10.2019
4 032	Entwicklung Modul K	abgeschlossen	002 Schaub Peter	01.11.2019	10.03.2020
5 033	Entwicklung Modul P2	abgeschlossen	013 Klaube Ute	09.10.2019	28.02.2020
6 049	Entwicklung einer neuen Benutzeroberfläche	aktiv	004 Schmidt No...	04.11.2019	23.01.2020
- Gantt Chart:** A chart showing time distribution for projects 007 and 014. The legend includes Plan [h], Ist [h], Differenz [h], Rest [h], and ORF [h]. Below the chart is a table with columns: Projekt, Bezeichnung, Auftraggeber, Plan-Beginn, Plan-Ende, Plan, and a pie chart showing 20%.



## 3.5 Offers, Orders (optional)

Using the "Invoicing" module, you can create quotations for your customers from a project structure and budget information. The individual offer items can be modified as required and you can print them out in high quality afterwards.

The screenshot displays two windows from a software application. The left window, titled 'Auftrag 2019-0011', shows order details. The right window, titled 'Angebot MAB-19-11-15', shows offer details. Both windows include a 'Positionen' table listing items with their respective quantities and values.

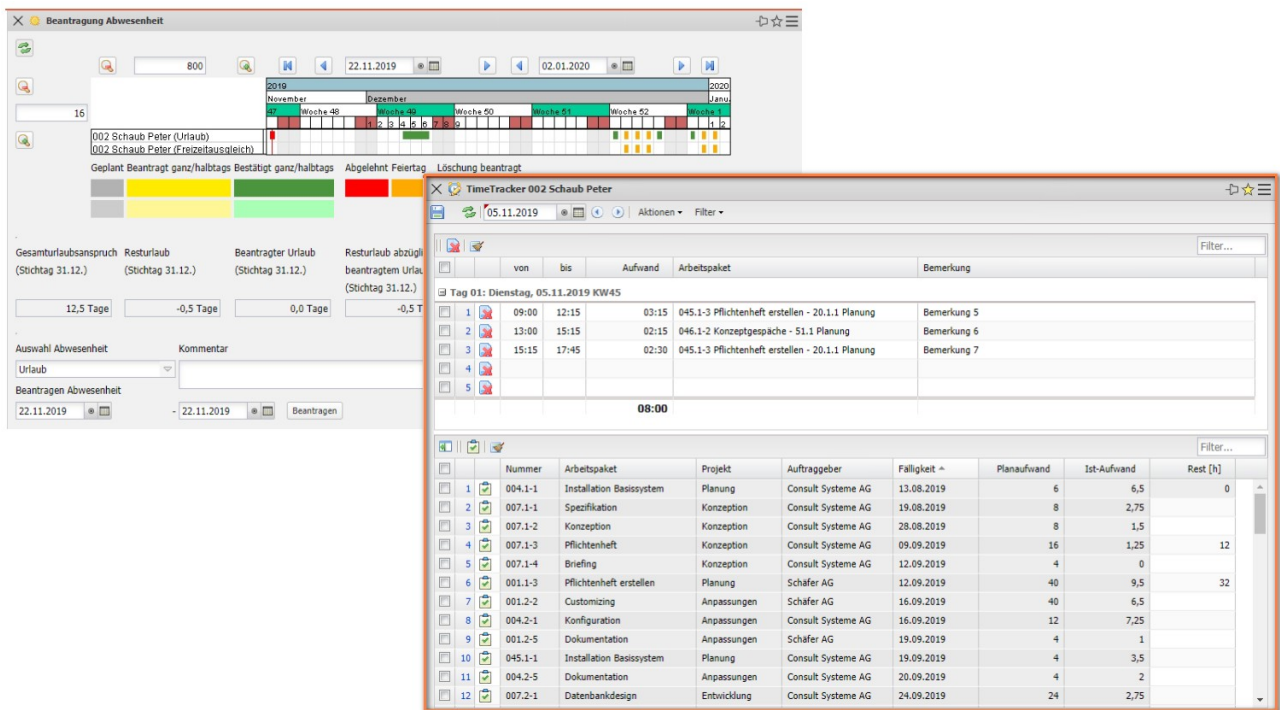
Bezeichnung	Anzahl	Nettobetrag
1 Arbeitspaket 049.1-1 Anforderungskatalog	16:00	2.160,00 EUR
2 Arbeitspaket 049.1-2 Spezifikation	40:00	5.400,00 EUR
3 Arbeitspaket 049.2-1 Design	24:00	3.240,00 EUR
4 Arbeitspaket 049.2-2 Mockup	40:00	5.400,00 EUR
5 Arbeitspaket 049.2-3 Entwicklung	48:00	6.480,00 EUR
6 Arbeitspaket 049.2-4 Entwicklung	48:00	6.480,00 EUR
7 Arbeitspaket 049.2-7 Entwicklung	40:00	5.400,00 EUR
8 Arbeitspaket 049.2-4 Testen	32:00	4.320,00 EUR
9 Arbeitspaket 049.2-5 Dokumentation	16:00	2.160,00 EUR
10 Budget 049-1 Reisen Hamburg	01:00	2.000,00 EUR
11 Budget 049-2 Externer Berater	01:00	3.750,00 EUR
12 Budget 049-3 Projectile Basisversion (Version 5) mit Basisdaten, CRM, HR, PH und ...	01:00	6.900,00 EUR
<b>307:00</b>		<b>53.930,00 EUR</b>

Bezeichnung	Anzahl	Angebotswert	Kostenart
1 Arbeitspaket 049.1-1 Anforderungskatalog	16:00	2.160,00 EUR	Projektkosten
2 Arbeitspaket 049.1-2 Spezifikation	40:00	5.400,00 EUR	Projektkosten
3 Arbeitspaket 049.2-1 Design	24:00	3.240,00 EUR	Projektkosten
4 Arbeitspaket 049.2-2 Mockup	40:00	5.400,00 EUR	Projektkosten
5 Arbeitspaket 049.2-3 Entwicklung	48:00	6.480,00 EUR	Projektkosten
6 Arbeitspaket 049.2-4 Entwicklung	48:00	6.480,00 EUR	Projektkosten
7 Arbeitspaket 049.2-7 Entwicklung	40:00	5.400,00 EUR	Projektkosten
8 Arbeitspaket 049.2-4 Testen	32:00	4.320,00 EUR	Projektkosten
9 Arbeitspaket 049.2-5 Dokumentation	16:00	2.160,00 EUR	Projektkosten
10 Budget 049-1 Reisen Hamburg	01:00	2.000,00 EUR	Kategoriekosten
11 Budget 049-2 Externer Berater	01:00	3.750,00 EUR	Fremdleistungen/Leistungszukauf
12 Budget 049-3 Projectile Basisversion (Version 5) mit Basisdaten, CRM, HR, PH und Reporting	01:00	6.900,00 EUR	Lizenzen
<b>307:00</b>		<b>53.930,00 EUR</b>	

Order documents allow you manage the sales with your customers and are the basis for later invoicing. After accepting an offer, you either enter the order data directly or create an order from by copying the information automatically from the latest version of the offer.

## 3.6 Time and Cost Tracking

The time and cost tracking module is the base of all you project controlling and it delivers all data for the billing process.



With „TimeTracker“, you are provided with a reliable and easy-to-use tool to record all working and project times to the minute and at every workstation. Your project employees only see their own work packages with a personal to-do list, which you can order by various criteria.

The comfortable user interface of Projectile enables you to generate reports from the TimeTracker data, to estimate remaining work and state of completion. Also in TimeTracker you may close tasks or show detailed information on them. In addition, absences can also be applied for and tracked here.

Cost tracking in Projectile enables a fast entering of receipts, business trips, sales (external services such as products/licenses, machines, hardware or software) and travel expenses. When tracking travel expenses, Projectile also automatically calculates the expense rates and prints finished travel cost forms.

### Kostenauswertung

#### Kostenübersicht

Projekt	Kostenart	Budget [€]	Istkosten [€]	Differenz [€]
001 Einführung EPM	Arbeitskosten	15 684,00	2 662,50	13 021,50
	Reisekosten	2 000,00	716,00	1 284,00
	Projektkosten	120,00	3 512,00	-3 392,00
	Fremdleistungen	0,00	1 600,00	-1 600,00
	Summe	17 804,00	8 490,50	9 313,50
049 Entwicklung Benutzeroberfläche	Arbeitskosten	18 800,00	4 263,75	14 536,25
	Fremdleistungen	3 000,00	3 000,00	0,00
	Lizenzen	13 500,00	4 500,00	9 000,00
	Reisekosten	2 000,00	1 187,00	813,00
	Summe	37 300,00	12 950,75	24 349,25
Alle Projekte	Arbeitskosten	34 484,00	6 926,25	27 557,75
	Fremdleistungen	3 000,00	4 600,00	-1 600,00
	Lizenzen	13 500,00	4 500,00	9 000,00
	Projektkosten	120,00	3 512,00	-3 392,00
	Reisekosten	4 000,00	1 983,00	2 017,00
Summe	55 104,00	21 441,25	33 662,75	

#### Legende

Projekt	Status	Kontakt	Ansprechpartner	Währung	Projektleiter	Kostenstelle	Plan-Beginn	Plan-Ende
001 Einführung EPM	aktiv	SG Schäfer AG	Hansen Rainer	EURO	002 Schaub Peter		13.08.2019	08.04.2020
049 Entwicklung Benutzeroberfläche	aktiv	MAB Meier Anlagenbau GmbH	Danserl Xaver	EURO	004 Schmidt Norbert	Technik	04.11.2019	23.01.2020

## 3.7 Invoicing (optional)

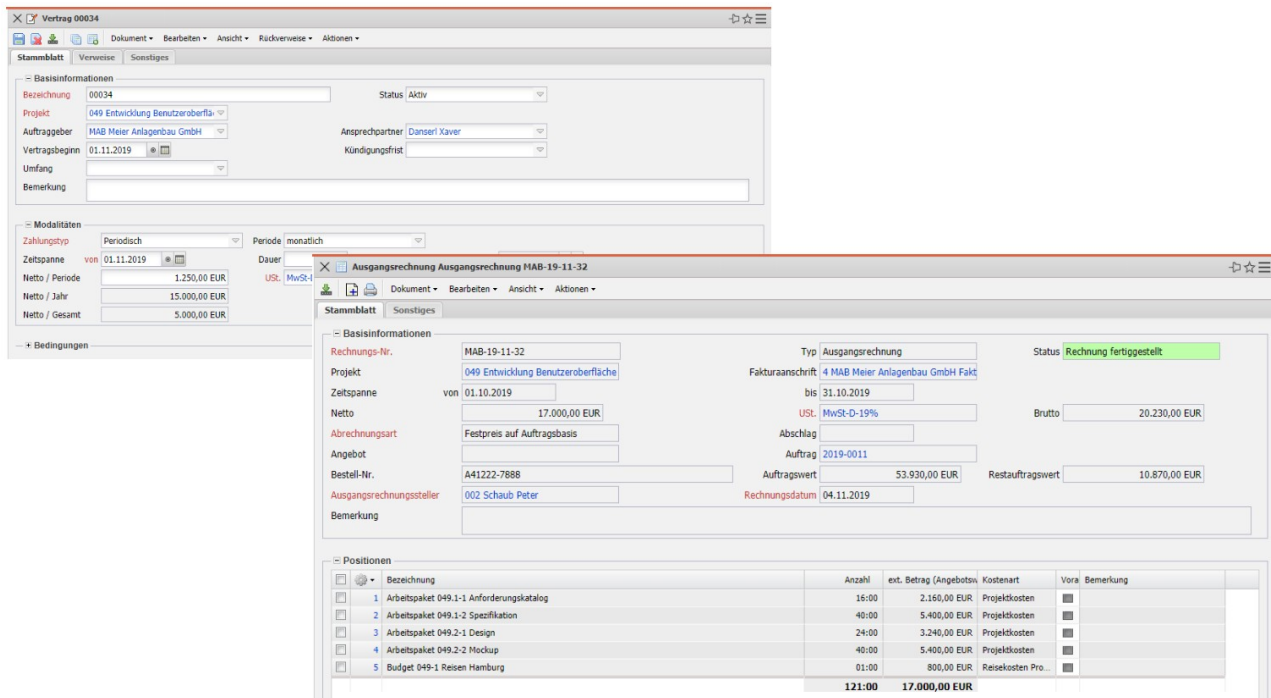
In the "Invoicing" module you can conveniently manage project-related offers and orders, see Section 3.5. In addition, the module also supports you in order processing, ...

... and creation of outgoing invoices and the monitoring of payment flows.

You may place purchase orders with suppliers for multiple projects and use the pur-

chase orders as basis for purchasing additional goods and services from your suppliers. The incoming invoices are easily assigned to the purchase order or generated directly from the purchase order. If required, you can then settle the incoming invoices on a by-project basis and manage the outgoing payments.

In Projectile, you choose from several invoicing variants when billing services: expenditure, fixed price, discount, closing invoice and periodic invoicing. Using different price models, you can then additionally bill your projects according to special agreement with your customer, e. g. on a project or activity basis.



For expense projects, simply select the project to be invoiced and Projectile directly transfers all billable services to the outgoing invoice.

Projectile is able to handle periodic invoicing based on agreed conditions. You can use this feature, for maintenance and servicing contracts and benefit from the use of payment plans triggered by milestones, states of completion and freely defined deadlines. Upon request, Projectile automatically generates the outgoing invoices at freely defined times. Time sheets for your customers can also be generated by the system at the push of a button.

### 3.8 Processes (Workflows)

Projectile's workflow engine is based on OSWorkflow. With the help of the workflow engine, your project-related core processes and auxiliary processes are modeled in the system. Numerous workflows are already preconfigured in the system, which can

be adapted by your administrator according to your own needs.

In some companies, switching from one project status to the next is the central workflow for controlling your project flow. For example, after project creation, a project is released for planning, then the project is planned and offers are created, and in the next step the project is released to production. State transitions with or without voting can be freely configured in Projectile.

Your administrator may also configure non-project-related workflows, like checking time tracking and costs, applying for absences and more. Among other things, the administrator can set the number of voting levels, the recipients for notifications, voting rules and the type of notifications.

### **3.9 Reporting system**

The entire database is centrally available in the system and is prepared by Projectile for comprehensive project controlling according to your selection criteria, like projects, project types, customers, employees, time intervals, etc..

The following reports are available in Projectile:

- time records, hoursheets, absence overviews, ...
- plan/actual comparisons, Gantt chart, project structure plan, milestone trend analysis, earned value analysis, ...
- resource utilization analysis
- reporting of the entire revenue and cost chain from offers to budgets to actual costs to billable services, invoices and open payments.

The time sheets of your employee and project-related reports provide you with an up-to-date overview of your employee assignment in all current projects. This allows you to generate summaries and individual time statements and to present them with a complete documentation of all internal times and services produced for project.

Schaub, Peter Personalnummer = 002

Datum	Wochentag	Zeiten	Arbeitspaket/Abwesenheit	Arbeitspaket	Plan-Arbeitszeit(h)	Ist-Arbeitszeit(h)	Differenz(h)	Bemerkung
01.11.2019	Fr	09:15-12:45	001 - Customizing	001 2-2 Customizing	3,50	3,50	0,00	Bemerkung 1
		13:15-18:15	016 - Konfiguration	016 2-1 Konfiguration	5,00	5,00	0,00	Bemerkung 2
					4,00	8,50	4,50	
					0,00	0,00	0,00	
02.11.2019	Sa				0,00	0,00	0,00	
03.11.2019	So				0,00	0,00	0,00	
04.11.2019	Mo	09:30-12:30	045 - Pflichtenheft erstellen	045 1-3 Pflichtenheft erstellen	3,00	3,00	0,00	Bemerkung 3
		13:30-19:15	046 - Konzeptgespräche	046 1-2 Konzeptgespräche	5,75	5,75	0,00	Bemerkung 4
					8,00	8,75	0,75	
05.11.2019	Di	09:00-12:15	045 - Pflichtenheft erstellen	045 1-3 Pflichtenheft erstellen	3,25	3,25	0,00	Bemerkung 5
		13:00-16:15	046 - Konzeptgespräche	046 1-2 Konzeptgespräche	2,25	2,25	0,00	Bemerkung 6
		15:15-17:45	045 - Pflichtenheft erstellen	045 1-3 Pflichtenheft erstellen	2,50	2,50	0,00	Bemerkung 7
					8,00	8,00	0,00	
06.11.2019	Mi		Urlaub		8,00	8,00	0,00	
					8,00	8,00	0,00	
07.11.2019	Do	08:00-12:00	049 - Pflichtenheft	049 1-3 Pflichtenheft	4,00	4,00	0,00	Bemerkung 8
		13:00-18:00	046 - Konzeptgespräche	046 1-2 Konzeptgespräche	5,00	5,00	0,00	Bemerkung 9
					8,00	9,00	1,00	
08.11.2019	Fr	09:00-12:30	049 - Pflichtenheft	049 1-3 Pflichtenheft	3,50	3,50	0,00	Bemerkung 10
		13:15-18:00	049 - Testen	049 2-4 Testen	4,75	4,75	0,00	Bemerkung 11
					4,00	8,25	4,25	
Summe					40,00	50,50	10,50	

Arbeitszeitauswertung

Datum	Tag	Status	Beginn	Ende	Anzahl	Pausen	Netto-Stunden	SoSt-Stunden	Differenz Tag	Differenz Monat
01.11.2019	Fr	Arbeitszeit	09:15	12:45	3,50					
01.11.2019	Fr	Arbeitszeit	13:15	18:15	5,00					
02.11.2019	Sa	Frei				0,50	8,50	4,00	4,50	4,50
03.11.2019	So	Frei						0,00		
04.11.2019	Mo	Arbeitszeit	09:30	12:30	3,00					
04.11.2019	Mo	Arbeitszeit	13:30	19:15	5,75	1,00	8,75	8,00	0,75	5,25
05.11.2019	Di	Arbeitszeit	09:00	12:15	3,25					
05.11.2019	Di	Arbeitszeit	13:00	16:15	2,25					
06.11.2019	Mi	Urlaub				0,75	8,00	8,00	0,00	5,25
07.11.2019	Do	Arbeitszeit	08:00	12:00	4,00					
07.11.2019	Do	Arbeitszeit	13:00	18:00	5,00	1,00	9,00	8,00	1,00	6,25
08.11.2019	Fr	Arbeitszeit	09:00	12:30	3,50					
08.11.2019	Fr	Arbeitszeit	13:15	18:00	4,75	0,75	8,25	4,00	4,25	10,50
							50,50	40,00	10,50	

Mitarbeiter: Peter Schaub  
 Urlaubstage: 6,00  
 Krankheitstage: 1,22

**Auswertung für Zeitperiode:** 01.11.2019 - 08.11.2019

SoSt-Stunden: 40,00  
 Ist-Stunden: 50,50  
 Saldo: 10,50

Urlaub: 8,00 (h)  
 1,00 Tag(e)

Krankheitstage: 0,00 (h)  
 0,00 Tag(e)

**Auswertung zum Stichtag Auswertungsbeginn:** 01.11.2019  
 Gleitzeitsaldo (alt): 40,00 (h)  
 Resturlaub (alt): 7,50 Tag(e)

**Auswertung zum Stichtag Auswertungsende:** 08.11.2019  
 Gleitzeitsaldo (neu): 50,50 (h)  
 Resturlaub (neu): 6,50 Tag(e)  
 Resturlaub (bis Jahresende 2019): 0,0 Tag(e)

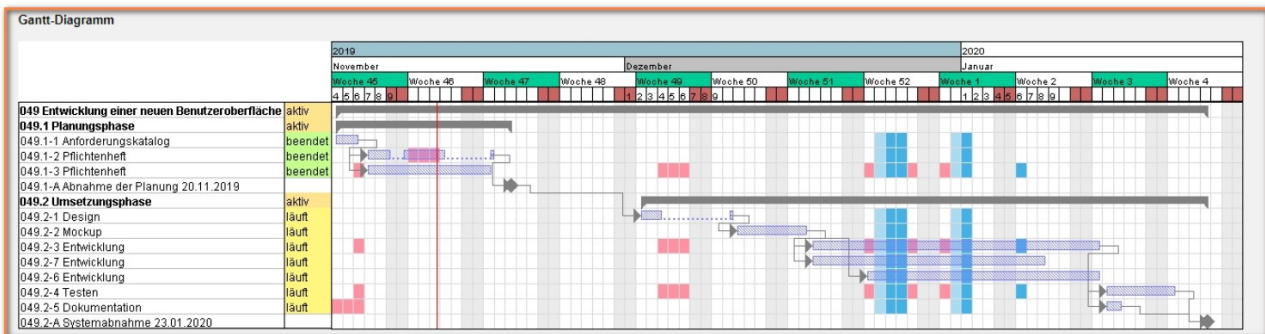
Zeitnachweise

Arbeitspaket	Projekt	Mitarbeiter	Tätigkeit	Ist (h)	Ist-Beginn	Ist-Ende
001 2-2 Customizing	001 2 Anpassungen	002 Schaub Peter	Programmierung - XML	3,50	01.11.2019	01.11.2019
016 2-1 Konfiguration	016 2 Anpassungen	002 Schaub Peter	Support	5,00	01.11.2019	01.11.2019
045 1-3 Pflichtenheft erstellen	045 1 Planung	002 Schaub Peter	Beratung	8,75	04.11.2019	05.11.2019
046 1-2 Konzeptgespräche	046 1 Planung	002 Schaub Peter	Beratung	13,00	04.11.2019	07.11.2019
049 1-3 Pflichtenheft	049 1 Planungsphase	002 Schaub Peter	Beratung	7,50	07.11.2019	08.11.2019
049 2-4 Testen	049 2 Umsetzungsphase	002 Schaub Peter	Testen	4,75	08.11.2019	08.11.2019
				42,50		

Einzelnachweise

Datum	Aufwand	Projekt	Arbeitspaket	Tätigkeit	Mitarbeiter	Bemerkung
01.11.2019	3,50	001 2 Anpassungen	001 2-2 Customizing	Programmierung - XML	002 Schaub Peter	Bemerkung 1
01.11.2019	5,00	016 2 Anpassungen	016 2-1 Konfiguration	Support	002 Schaub Peter	Bemerkung 2
04.11.2019	3,00	045 1 Planung	045 1-3 Pflichtenheft erstellen	Beratung	002 Schaub Peter	Bemerkung 3
04.11.2019	5,75	046 1 Planung	046 1-2 Konzeptgespräche	Beratung	002 Schaub Peter	Bemerkung 4
05.11.2019	3,25	045 1 Planung	045 1-3 Pflichtenheft erstellen	Beratung	002 Schaub Peter	Bemerkung 5
05.11.2019	2,25	046 1 Planung	046 1-2 Konzeptgespräche	Beratung	002 Schaub Peter	Bemerkung 6
05.11.2019	2,50	045 1 Planung	045 1-3 Pflichtenheft erstellen	Beratung	002 Schaub Peter	Bemerkung 7
07.11.2019	5,00	046 1 Planung	046 1-2 Konzeptgespräche	Beratung	002 Schaub Peter	Bemerkung 9
07.11.2019	4,00	049 1 Planungsphase	049 1-3 Pflichtenheft	Beratung	002 Schaub Peter	Bemerkung 8
08.11.2019	3,50	049 1 Planungsphase	049 1-3 Pflichtenheft	Beratung	002 Schaub Peter	Bemerkung 10
08.11.2019	4,75	049 2 Umsetzungsphase	049 2-4 Testen	Testen	002 Schaub Peter	Bemerkung 11
	42,50					

Various analyses of the project and task progress are available via project evaluation. For example: Plan/actual comparisons, Gantt diagrams, project structure plans, milestone trend analyses.



Arbeitspakete Plan/Ist

Projekt	Arbeitspaket	Mitarbeiter	Status	Plan-Beginn	Plan-Ende	Ist-Ende	Plan [h]	Ist [h]	Differenz [h]	Rest [h]
049.1 Planungsphase	049.1-1 Anforderungskatalog	008 Jansen Olivia	in Arbeit, verspätet	04.11.2019	06.11.2019		16,00	18,00	-2,00	0,00
049.1 Planungsphase	049.1-2 Pflichtenheft	004 Schmidt Norbert	in Arbeit	07.11.2019	18.11.2019		34,25	10,00	24,25	30,00
049.1 Planungsphase	049.1-3 Pflichtenheft	002 Schaub Peter	erledigt	07.11.2019	18.11.2019	12.11.2019	8,00	7,50	0,50	0,00
049.2 Umsetzungsphase	049.2-1 Design	015 Schröder Oliver	geplant	02.12.2019	10.12.2019		1,45	0,00	1,45	24,00
049.2 Umsetzungsphase	049.2-2 Mockup	015 Schröder Oliver	geplant	11.12.2019	17.12.2019		40,00	0,00	40,00	40,00
049.2 Umsetzungsphase	049.2-3 Entwicklung	002 Schaub Peter	geplant	18.12.2019	13.01.2020		40,00	0,00	40,00	40,00
049.2 Umsetzungsphase	049.2-6 Entwicklung	009 Behn Frank	geplant	23.12.2019	13.01.2020		40,00	0,00	40,00	40,00
049.2 Umsetzungsphase	049.2-7 Entwicklung	013 Klaube Ute	geplant	18.12.2019	08.01.2020		40,00	0,00	40,00	40,00
049.2 Umsetzungsphase	049.2-4 Testen	002 Schaub Peter	in Arbeit	14.01.2020	20.01.2020		32,00	4,75	27,25	19,00
049.2 Umsetzungsphase	049.2-5 Dokumentation	014 Meier Paula	in Arbeit	14.01.2020	15.01.2020		16,00	6,00	10,00	12,00
							267,70	46,25	221,45	245,00

The Earned Value Analysis lists the planned and actual expenses as well as the percentage of completion for a project over any given period. The Earned Value provides you with statements on the work performed in comparison to your planned and ex-

penses incurred.

**Earned Value**  
erzeugt von 002 Schaub Peter, 13.11.2019 18:29:03  
13.08.2019 - 10.11.2019

Plan / Soll [h]	Anteil in % Gesamt	Gesamt	33/19	34/19	35/19	36/19	37/19	38/19	39/19	40/19	41/19	42/19	43/19	44/19	45/19
001 Einführung EPM	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
001.1 Planung	29,41	80,00	22,00	35,78	22,22	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
001.2 Anpassungen	55,68	152,00	0,00	0,00	0,00	12,00	53,33	80,27	6,40	0,00	0,00	0,00	0,00	0,00	0,00
001.3 Testbetrieb	14,71	40,00	0,00	0,00	0,00	0,00	0,00	0,00	16,80	3,20	4,00	4,00	4,00	4,00	4,00
Summe	100,00	272,00	22,00	35,78	22,22	12,00	53,33	80,27	23,20	3,20	4,00	4,00	4,00	4,00	4,00
		kumuliert	22,00	57,78	80,00	92,00	145,33	225,60	248,80	252,00	256,00	260,00	264,00	268,00	272,00

let und Rest [h]	Abweichung vom Plan	Summe													
001 Einführung EPM	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
001.1 Planung	-62,50	17,50	0,00	0,00	0,00	0,00	0,00	0,00	2,00	5,00	0,00	0,00	2,50	0,00	8,00
001.2 Anpassungen	-131,50	20,50	0,00	0,00	0,00	0,00	0,00	3,00	0,00	8,00	0,00	0,00	6,00	3,50	0,00
001.3 Testbetrieb	-33,50	6,50	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	6,50	0,00	0,00
Summe	-227,50	44,50	0,00	0,00	0,00	0,00	0,00	3,00	2,00	13,00	0,00	0,00	15,00	3,50	8,00
		kumuliert	0,00	0,00	0,00	0,00	0,00	3,00	5,00	18,00	18,00	18,00	33,00	36,50	44,50

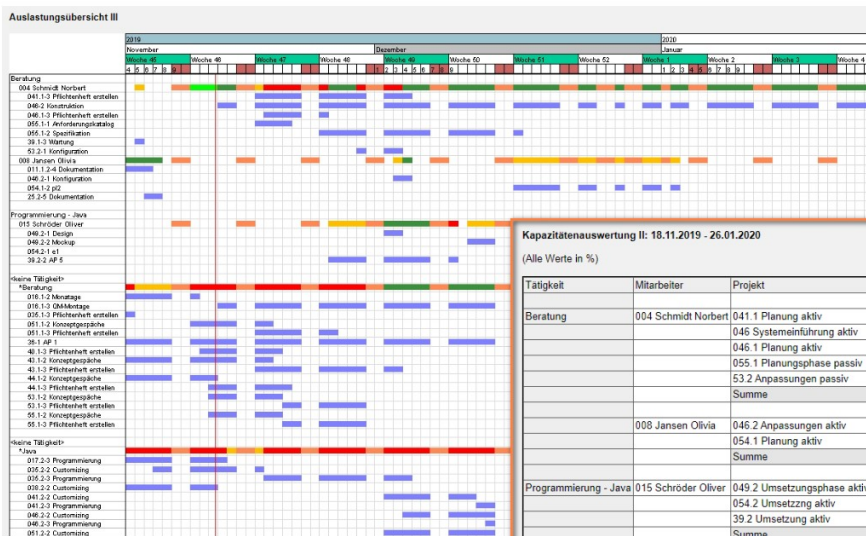
Fortschritt [%]	Status														
001 Einführung EPM	geplant	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
001.1 Planung	in Arbeit	17,24	0,00	0,00	0,00	0,00	0,00	0,90	1,12	2,92	0,00	0,00	1,08	10,33	1,79
001.2 Anpassungen	in Arbeit	3,41	0,00	0,00	0,00	0,00	0,50	0,00	1,49	0,00	0,00	0,00	0,76	0,66	0,00
001.3 Testbetrieb	in Arbeit	12,87	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	12,87	0,00	0,00

EarnedValue [h]	Status														
001 Einführung EPM	geplant	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
001.1 Planung	in Arbeit < Plan	13,79	0,00	0,00	0,00	0,00	0,00	0,90	2,34	0,00	0,00	0,86	8,26	1,44	
001.2 Anpassungen	in Arbeit < Plan	5,19	0,00	0,00	0,00	0,00	0,76	0,00	2,27	0,00	0,00	1,15	1,01	0,00	
001.3 Testbetrieb	in Arbeit < Plan	5,15	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	5,15	0,00	0,00	
Summe	in Arbeit < Plan	24,13	0,00	0,00	0,00	0,00	0,76	0,90	4,61	0,00	0,00	7,16	9,27	1,44	
		kumuliert	0,00	0,00	0,00	0,00	0,76	1,66	6,27	6,27	6,27	13,43	22,70	24,13	



The resource utilization reports in Projectile give you an up-to-date overview of the workload of your employees (overload and underload) taking into account all planned and current projects and the planned absences of employees.



**Kapazitätsauswertung II: 18.11.2019 - 26.01.2020**  
(Alle Werte in %)

Tätigkeit	Mitarbeiter	Projekt	KW 47	KW 48	KW 49	KW 50	KW 51	KW 52	KW 1	KW 2	KW 3	KW 4
Beratung	004 Schmidt Norbert	041 1 Planung aktiv	30,77	30,77	18,46	0,00	0,00	0,00	0,00	0,00	0,00	0,00
		046 Systemführung aktiv	3,53	3,53	3,53	3,53	3,53	3,53	3,53	3,53	3,53	3,53
		046 1 Planung aktiv	61,43	16,72	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
		055 1 Planungsphase passiv	40,00	31,25	31,25	31,25	6,25	0,00	0,00	0,00	0,00	0,00
		53 2 Anpassungen passiv	0,00	10,00	20,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Summe		135,73	92,27	73,24	34,78	9,78	3,53	3,53	3,53	3,53	3,53	
Beratung	008 Jansen Olivia	046 2 Anpassungen aktiv	0,00	0,00	30,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
		054 1 Planung aktiv	0,00	0,00	0,00	0,00	100,00	100,00	71,43	0,00	0,00	0,00
		Summe	0,00	0,00	30,00	0,00	100,00	100,00	71,43	0,00	0,00	0,00
Programmierung - Java	015 Schröder Oliver	049 2 Umsetzungsphase aktiv	0,00	0,00	3,64	60,00	40,00	0,00	0,00	0,00	0,00	0,00
		054 2 Umsetzungsphase aktiv	0,00	0,00	0,00	0,00	0,00	0,00	36,36	100,00	100,00	100,00
		39 2 Umsetzungsphase aktiv	0,00	80,00	60,00	40,00	0,00	0,00	0,00	0,00	0,00	0,00
		Summe	0,00	80,00	63,64	100,00	40,00	0,00	36,36	100,00	100,00	100,00
		<keine Tätigkeit>	Beratung	016 1 Planung Vorleistung	5,46	5,46	5,46	5,46	5,46	1,56	0,00	0,00
		051 1 Planung passiv	29,52	9,52	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
		36 Festpreis passiv	3,14	3,14	3,14	3,14	3,14	3,14	1,35	0,00	0,00	
		40 1 Planung passiv	14,29	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
		43 1 Planung passiv	17,22	13,89	5,56	0,00	0,00	0,00	0,00	0,00	0,00	
		44 1 Planung passiv	19,05	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
		53 1 Planung passiv	19,52	23,81	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
		55 1 Planung passiv	19,52	23,81	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
Summe			127,74	79,64	14,16	8,61	8,61	8,61	2,91	0,00	0,00	

"Financial reporting" offers you a powerful tool. Use it to quickly get an overview of your entire cost chain, from the offer and planned budget to current costs, invoiced amounts and complete payment flows.

Kostenauswertung				
Kostenübersicht				
Projekt	Kostenart	Budget [€]	Istkosten [€]	Differenz [€]
001 Einführung EPM	Arbeitskosten	15.684,00	2.662,50	13.021,50
	Reisekosten	2.000,00	716,00	1.284,00
	Projektkosten	120,00	3.512,00	-3.392,00
	Fremdleistungen	0,00	1.600,00	-1.600,00
	Summe	17.804,00	8.490,50	9.313,50
049 Entwicklung Benutzeroberfläche	Arbeitskosten	18.800,00	4.263,75	14.536,25
	Fremdleistungen	3.000,00	3.000,00	0,00
	Lizenzen	13.500,00	4.500,00	9.000,00
	Reisekosten	2.000,00	1.187,00	813,00
	Summe	37.300,00	12.950,75	24.349,25
Alle Projekte	Arbeitskosten	34.484,00	6.926,25	27.557,75
	Fremdleistungen	3.000,00	4.600,00	-1.600,00
	Lizenzen	13.500,00	4.500,00	9.000,00
	Projektkosten	120,00	3.512,00	-3.392,00
	Reisekosten	4.000,00	1.903,00	2.097,00
Summe		55.104,00	21.441,25	33.662,75

Fakturierte Aufwände (Projekte)								
Projekt	Kunde	Projektmanager	Geplant [h]	Beauftragt [h]	Erfasst [h]	Abrechenbar [h]	Abgerechnet [h]	
001 Einführung EPM	SG Schäfer AG	002 Schaub Peter	272,00	272,00	44,50	44,50	0,00	
004 Einführung Bankensteuerung	CS Consult Systeme AG	002 Schaub Peter	319,00	319,00	42,75	42,75	0,00	
007 Entwicklung Modul B	CS Consult Systeme AG	005 Abel Susanne	134,00	132,00	8,25	8,25	0,00	
016 Systemeinführung Modul N	CS Consult Systeme AG	002 Schaub Peter	252,00	236,00	13,00	13,00	5,00	
021 Entwicklung Modul P1	CS Consult Systeme AG	002 Schaub Peter	768,00	400,00	4,00	5,00	0,00	
038 Systemeinführung	AB Autobau AG	002 Schaub Peter	252,00	252,00	3,00	3,00	200,00	
041 Systemeinführung	AB Autobau AG	002 Schaub Peter	244,00	272,00	13,00	14,00	124,00	
045 Implementierung bei CS	CS Consult Systeme AG	008 Jansen Olivia	252,00	252,00	55,02	56,77	120,00	
046 Systemeinführung	AB Maschinenbau GmbH	002 Schaub Peter	296,00	332,00	34,00	37,00	0,00	
049 Entwicklung einer neuen Benutzeroberfläche	MAB Meier Anlagenbau GmbH	004 Schmidt Norbert	296,00	304,00	46,25	47,00	256,00	
054 Testprojekt	AB Maschinenbau GmbH	002 Schaub Peter	424,00	0,00	0,00	0,00	0,00	
			3.509,00	2.771,00	263,77	271,27	705,00	

## 4 Would you like some more? Optional modules.

In addition to the modules described in section 3, further optional modules are available: The ticket management (ticket system incl. kanban board), the groupware module (document and calendar management), the integrated report generator (incl. dashboard builder) and modules for risk and knowledge management.

### 4.1 Ticket system with Kanban Board

The "Ticket Management" module consists of product documentations, tickets (change requests), requirement lists, overviews and the kanban board.

This module allows the definition of product and service structures and a way of assigning tickets to defects or changes. All changes to the product or ticket can be versioned and directly assigned to projects and tasks.



The screenshot displays a software interface for change management. It includes a main form for a change request (#1093: Erweiterung Modul C), a Kanban board for development tasks, and a query result table for change requests.

**Change Request Form (#1093: Erweiterung Modul C):**

- Name:** #1093: Erweiterung Modul C
- Anforderung:** Anpassungen der SAP-Schnittstelle EI und CO, neue Kostenstellen und Kostenträger in das Mapping
- Zuweisung:** Auftraggeber: CS CONSULT GmbH; Ansprechpartner: Nahl Lisa; Freigabe durch: Nahl Lisa; Projekt: 233 Einführung Projectile
- Entwickler:** Peter Nies, Martin Freund
- Aufwand:** Planaufwand: 16:00, 2,000 Pt; Istaufwand: 00:00, 0,000 Pt

**Kanban Entwicklung:**

Geplant	In Arbeit	Gepflicht	Abgenommen
#1068: Anpassungen Modul B Jan Schuster 0h / 16h	#1036: Erweiterung Modul A Katrin Damler 5.5h / 22h	#1078: Anpassungen Modul B Susanne Abel 3h / 24h	#1106: Fehler Modul B Frank Behn 14h / 13h
#1087: Anpassungen Modul A Frauke Ehmke 0h / 5h	#1089: Anpassungen Modul C Frauke Ehmke 5h / 6h		
#1093: Erweiterung Modul C Katrin Damler 0h / 16h	#1093: Fehler Modul A Frank Behn 5h / 24h		

**Abfrage Änderungsanträge (8 Ergebnisse):**

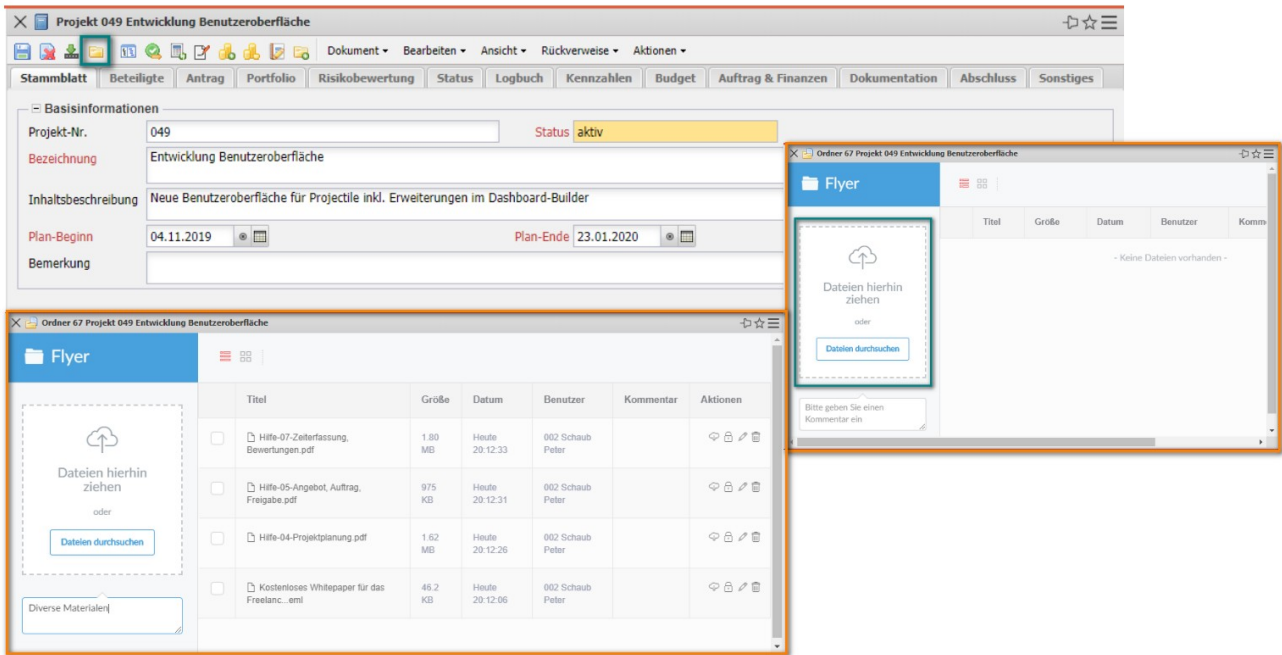
Name	Auftraggeber	Status	Planaufwand	Istaufwand	Standard	Typ
#1068: Anpassungen Modul B	AB Maschinenbau GmbH	Erfasst	16:00	00:00	Nein	Erweiterung
#1093: Erweiterung Modul C	CS Consult Systeme AG	Zur Entwicklung freig...	16:00	00:00	Nein	Fehler
#1087: Anpassungen Modul A	Consult Software GmbH	Zur Entwicklung freig...	05:00	00:00	Ja	Fehler
#1093: Fehler Modul A	CS Consult Systeme AG	In Bearbeitung	24:00	05:00	Ja	Supportfall
#1089: Anpassungen Modul C	Consult Software GmbH	In Bearbeitung	08:00	05:00	Nein	Fehler
#1036: Erweiterung Modul A	CS Consult Systeme AG	In Bearbeitung	22:00	05:30	Nein	Fehler
#1106: Fehler Modul B	CS Consult Systeme AG	Entwicklung abgeschl...	13:00	14:00	Ja	Erweiterung
#1078: Anpassungen Modul B	Consult Software GmbH	Wird getestet	24:00	03:00	Nein	Fehler
			<b>128:00</b>	<b>32:30</b>		

When creating tickets, the responsible managers and implementing employees are informed. The corresponding workflow for change management can be configured in the system. The state changes of tickets (e. g. from "in progress" to "test" are freely configurable) and can be applied directly in the ticket or kanban board.

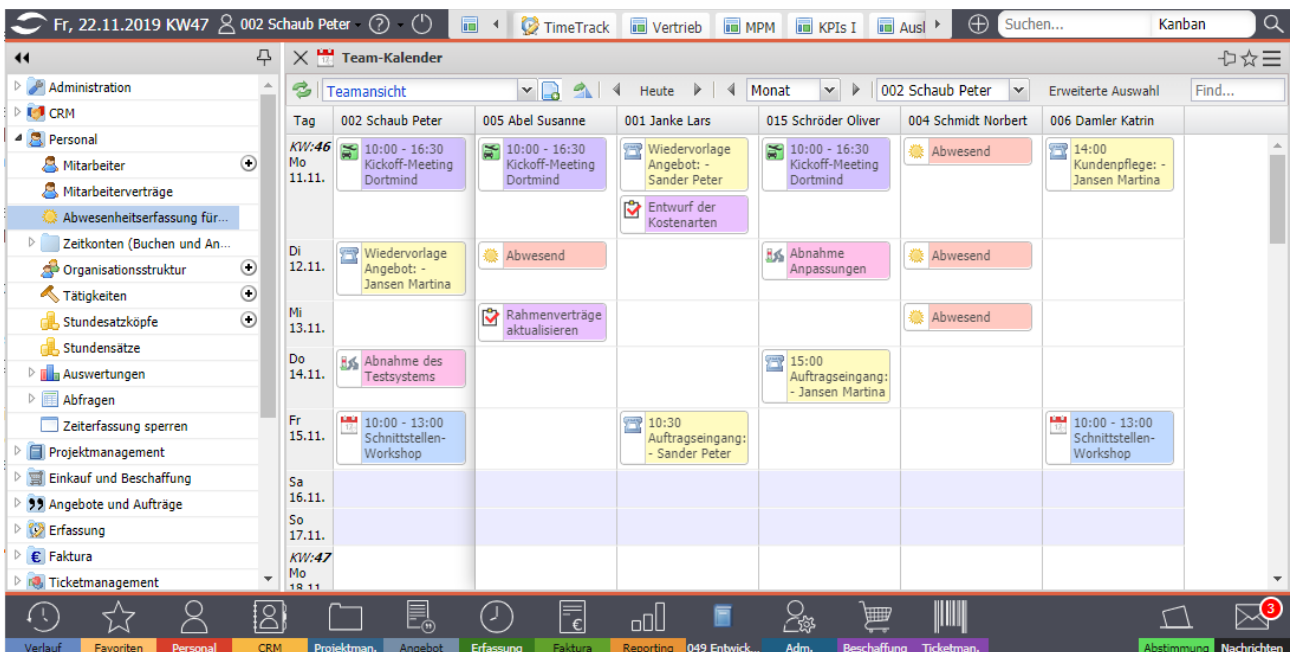
## 4.2 Groupware: Flyer and Team Calendar

Using the integrated document management system "Flyer", you can create directory structures on the server and store and manage files. The document management contains personal folders and project folders. The documents stored are protected by the access rights system.

The Flyer can be called from any form in Projectile. The "Upload" function opens a dialog to select external documents (office files, PDFs, mails, ...) or the data is moved into the flyer using Drag & Drop. These external documents are copied to the server, versioned and managed.



The group calendar ("team calendar") manages project-relevant appointments (milestones, external and internal appointments, project actions) and personal appointments (absences such as vacation and illness, holidays, general actions, ...). The calendar can be opened for the user, the group (e. g. unit) or all employees and for any time period. If you have the appropriate authorization, you can not only view appointments, but also create and change them.

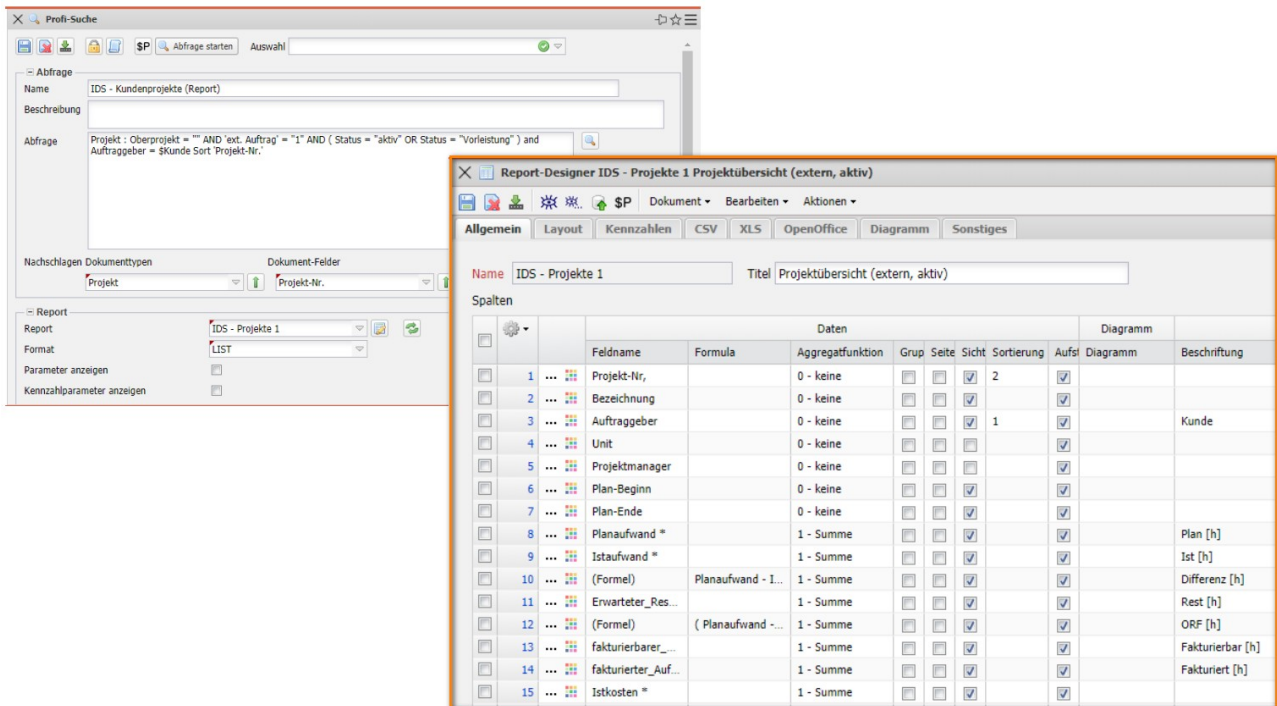


Holidays, absences, milestones and open tasks are mirrored into the calendar from the central project management data base. New appointments can be freely entered

at any time.

## 4.3 Report Generator (optional)

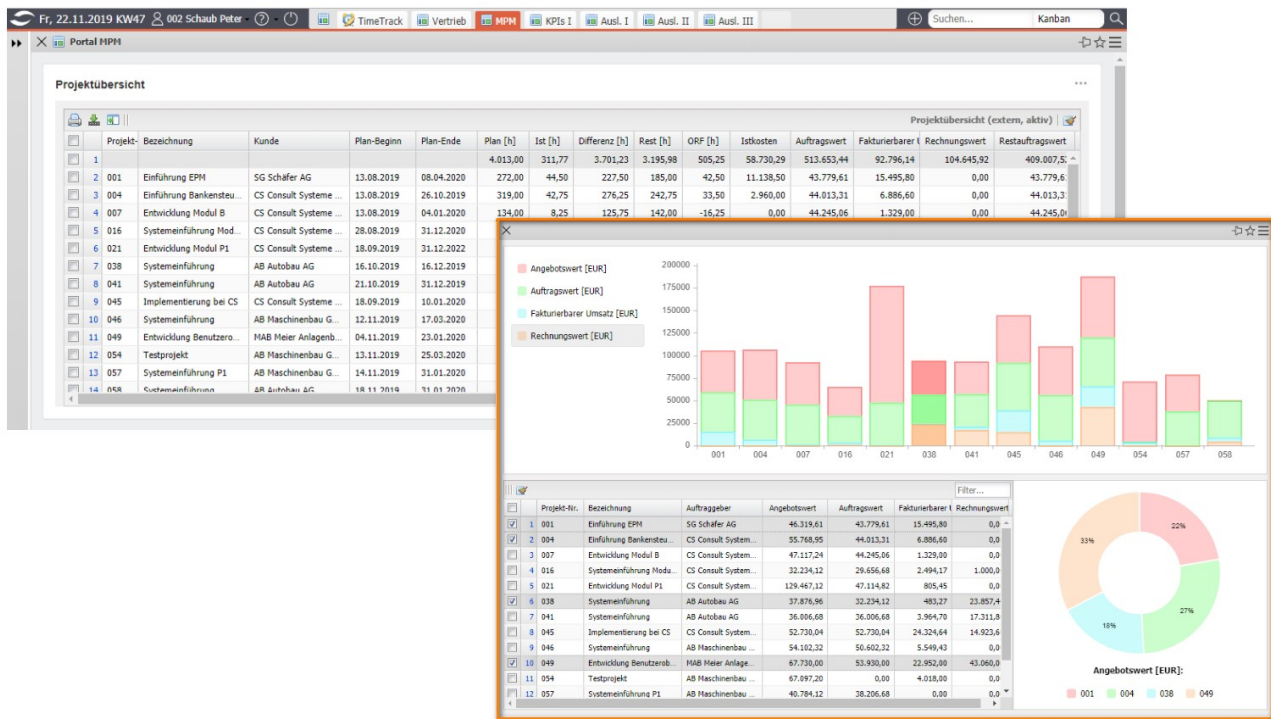
The report generator enables you to analyze your data in a comfortable and flexible way in addition to standard reports. It contains a query manager, the report designer and the dashboard builder.



The "Query Manager" manages the data base queries and allows the creation of new queries in a simplified query language. The language also offers user variables and input parameters.

The report designer then prepares these queries. Here you select columns (also across several tables), which you can sort, name, calculate, aggregate and edit. You can also perform grouping operations with subtotals, adjust the layout or configure graphical charts. The Report Designer also creates reports using key indicators, total and periodic values.

The Dashboard Builder is integrated into the Report Designer and allows you to create dashboards with just a few clicks. You simply define the axes and select the reports for the dashboard.



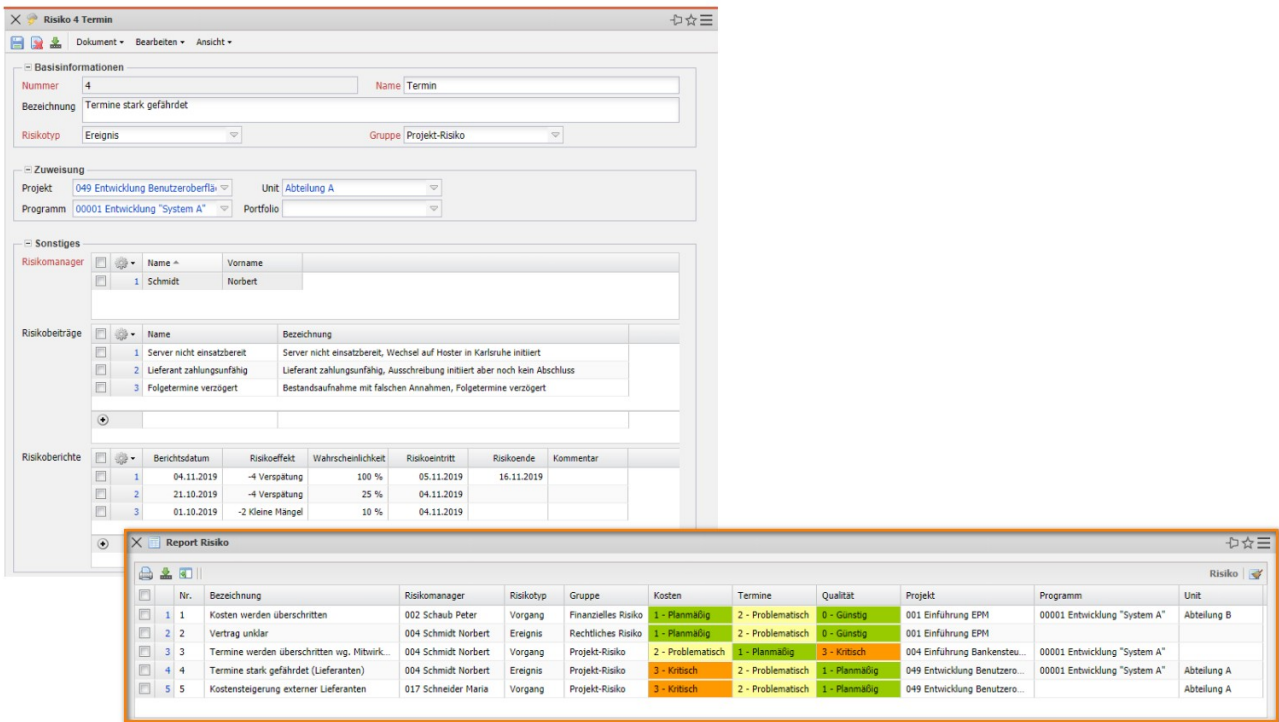
These output formats are available for reports: CHART (for graphical evaluations), CSV (for interfaces), DASHBOARD, EDIT (for editing data), HTML, LIST (list view within Projectile), PDF, RTF (standard format for word processing), XLS and XLSX (MS EXCEL) and XML.

## 4.4 Risk Management

"The greatest risk is not taking any risks." - but you should still keep an eye on your risks. In addition to the basic variations of project risk management, you can also use the "Risk Management" module. Here you can manage risks and opportunities (situation management). You can assign these situations not only to projects, but also to organizational units, portfolios and programs.

You can assign as many indicators as you like to each risk. Multiple measures or counter measures can be defined and monitored for the indicators. This allows you to permanently query the status of the measures in the reporting system.

You can define and monitor estimates regarding the probability of occurrence and the severity of the risks.



## 4.5 Knowledge Management

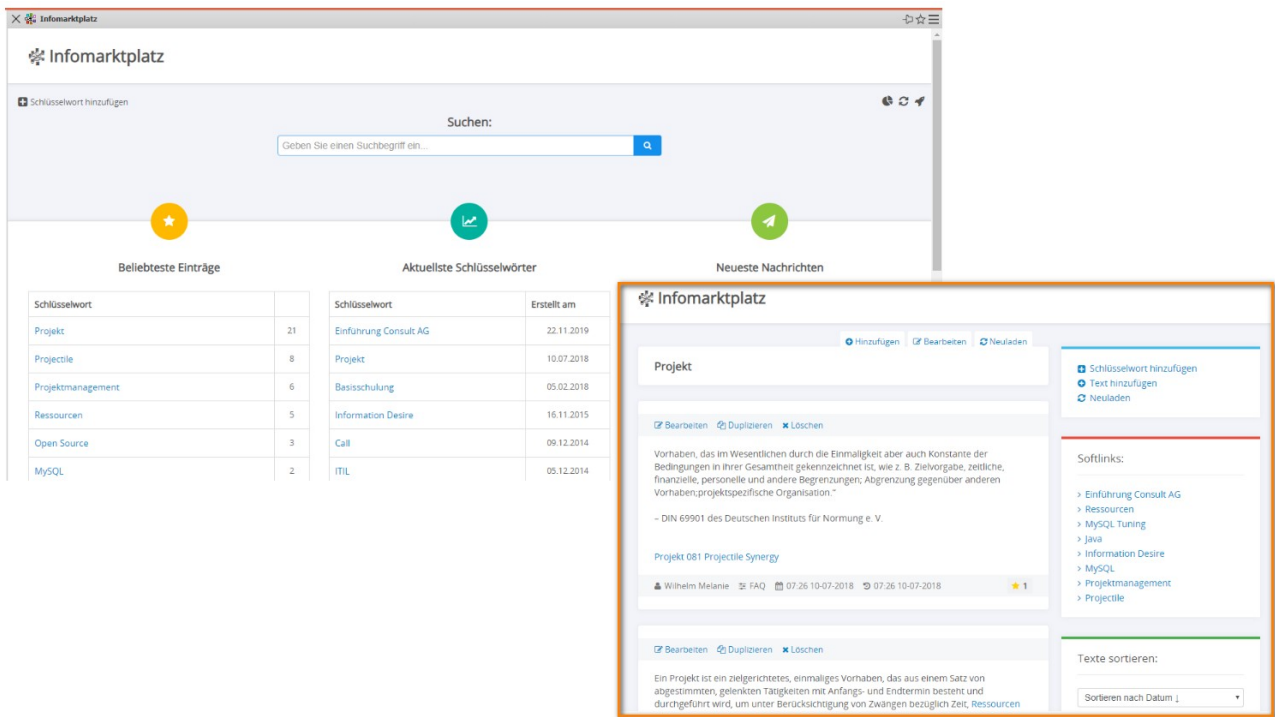
"Knowledge is power!" The "InfoMarket" is a feature that you can use as a central information hub for knowledge not unlike Wikipedia. Each user takes part in the maintenance of the information and contributes new knowledge. Therefore the system usually does not need any moderation or editorial effort.

You can access the information via a search mask, which also displays the most popular and latest information. You can either link to existing information or enter a new term. Linking the information bits creates new knowledge..

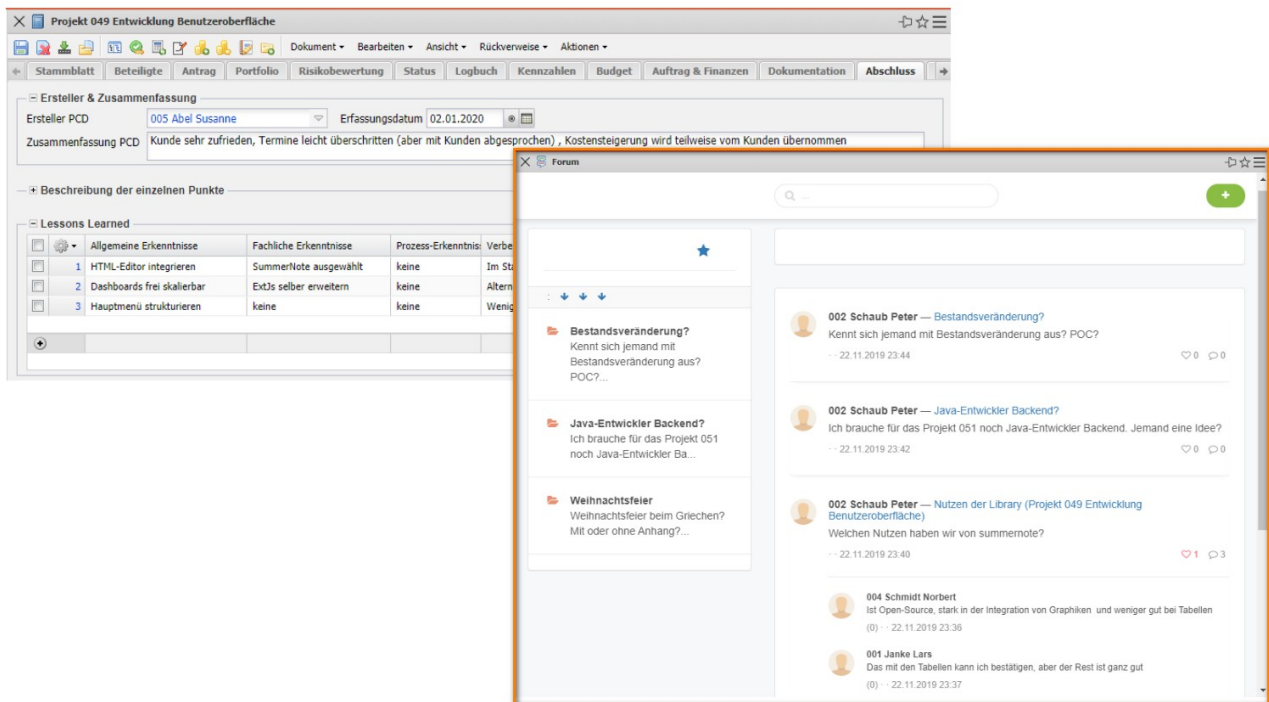
There are hard links and soft links in the InfoMarket.

A hard link is an information bit that either refers to another entry in the InfoMarket or requests another user to contribute information to this entry. This can be any text, a URL or references to projectile forms.

The terms on the right side of a hard links are the so-called soft links and show information that has been visited up from the current entry. As in the human brain, frequently used links are highlighted more strongly in the list.



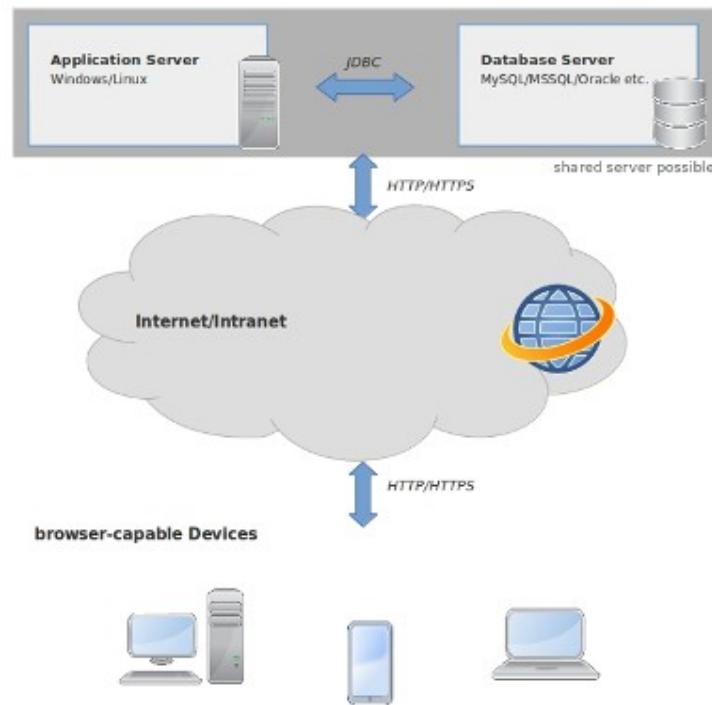
This module also contains the forums. A central forum is available and a forum can be opened for each object in the system. For example, the project team can discuss the results of projects, work packages or milestones.



# 5 Some Technology

## 5.1 Technical Basis

Projectile is a Java application that provides you with an object-oriented web application and connects your heterogeneous system environments. The Projectile Java code runs in an Apache Webserver with Tomcat and generates HTML. This means that you can use a wide variety of web browsers on almost all operating systems as a client.



As a client/server system you use Projectile in the local network, intranet or the internet (encrypted via https) and this ensures truly location-independent work.

## 5.2 System Requirements

The system resources required for the server will depend primarily on the number of potential users, the existing server architecture and the selected database. Please contact us directly, if you need help with the system requirements or have any questions.

A standard computer (from 2.8 GHz with 4-6 GB RAM) can be used as a client.

The following table shows an exemplary system environment for Projectile:

System	Selection
Server Operating System	Windows, <b>Linux</b> (64-Bit)
Data Base Operating System	Windows, Linux, ...
SQL-Databases	<b>MySQL</b> , MS SQL-Server, Oracle
Web and Application server	Apache Webserver; Apache Tomcat
Web Browser	<b>Google Chrome</b> , MS Edge, <b>Firefox</b> , Safari, Opera, ...
Remote Maintenance	<b>SSH</b> , Terminal Server, VNC, other commercial Tools

## 5.3 Security and Data Protection

Projectile's integrated access rights management ensures that authorized employees have access only to the data they need. In addition, you can define exceptions with a tiered access model and so grant or revoke certain rights to individual project employees via user group assignment.

Your data security for projectile installations is ensured by encryption in the following areas:

- Communication Browser/Server
- Apache-Modul mod\_ssl
- Encryption of your database passwords
- Access restriction to Projectile Server/Database
- Projectile does not store user passwords in its database

## 5.4 System Interfaces

Do you already use other systems and fear that you will no longer be able to use your existing data effectively? Don't worry. You can continue to use your existing data without any problems.

Optional interfaces for SAP, DATEV, Lexware, ActiveDirectory, MS Exchange, MS Project and other systems are available for Projectile. In addition, you can use the universal REST API.



## 6 Implementation of the Software

We consult and support you in the conception phase before the installation of Projectile. Together with you, we will customise the range of functions to meet your specific operational requirements. In the case of major adjustments, we will create a specification with you and submit an offer for the realisation of the requirements.

After successful installation of Projectile on your server, we configure the system in cooperation with your designated system administrator. If necessary, the system administrator may perform configuration changes on his own. Your employees will be trained on the system by us.

After the product launch, we will continue to be at your disposal upon request. Our maintenance contract includes support (phone, fax, email), free updates and upgrades of Projectile.

## 7 Now it's your turn.

Contact us to learn more about the advantages of Projectile! We will be happy to answer your questions or advise you. In addition, we love to show you the capabilities of Projectile in a Webinar or in person.

We look forward to hearing from you!

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